

***The Dean of the College practice the following powers to conduct the College's work and implement its objectives:***

**A) Scientific powers:**

The Dean of the College practice the following scientific powers:

- 1- College management from the scientific, administrative, educational, cultural and financial aspects.
- 2- Instructing the implementation of university decisions regarding the college.
- 3- Follow up on the progress of primary and postgraduate studies in the college.
- 4- Chairing the college council and academic bodies and submitted their minutes to the university president for approval.
- 5- Preparing quarterly and annual scientific reports on the college's activities.
- 6- Approving the recommendations of the department and branch councils.
- 7- Recommending the appointment of department heads and assistant deans.
- 8- Implementing all instructions and regulations issued regarding the organization of scientific and educational affairs and decisions issued by the College Council.
- 9- Inviting the College Council to meet in extraordinary sessions.
- 10- Forming the main committees in the college and issuing their administrative orders.
- 11- Forming the college's examination committees and examination question printing committees.
- 12- A performance chair at home for faculty members to consult with department heads.
- 13- Representing the college in meetings and seminars.
- 14- Appointing heads of scientific branches, unit officials, and the director of the computing center in the college.
- 15- Recommending the loan of teaching services within the country in accordance with the University Service Law.

**B) Administrative powers:**

The Dean of the College practice the following administrative powers:

- 1- The signature of faculty members, researchers, employees, technicians and administrators and the granting of annual bonuses to them in accordance with the provisions of applicable laws, decisions and instructions.
- 2- Signing employment contracts for Arab and foreign teachers, researchers, experts, and technicians and setting the terms of their employment, as well as terminating their services in accordance with the terms of the contract and the decisions and instructions in force.
- 3- Sending all college employees, including teachers, researchers, administrative staff, and workers, inside the country for a period of sixty (60) days for scientific purposes, student training purposes, or other purposes required by the interest of the college and its basic tasks, granting them the prescribed delegation allocations, and recommending that they be sent outside the country for the purposes mentioned and according to the instructions.
- 4- Recommending the transfer of holders of higher degrees (master's and doctorate) and their equivalent level.
- 5- Communicating all state departments and institutions (except for higher authorities and the offices of ministers) regarding everything related to college affairs from scientific and organizational aspects within the college's specialization, except for what is related to university policy
- 6- Approving to use the services of teachers and researchers by state departments and accordance with the university service law.
- 7- Accepting the resignation of technical and administrative employees in accordance with the provisions of the relevant articles in the applicable Civil Service Law after ensuring that they fulfill their obligations towards the state, if any, and that they are duly cleared of their liabilities, except for teaching staff (Article No. 117 of 1988).
- 8- Approving full-time teaching staff after approving the recommendation for full-time teaching by the relevant department or branch and the College Council and granting them the prescribed allocations in exchange for that.
- 9- Approving for the travel of all teachers and employees outside Iraq during the academic year (in cases that do not disrupt the teaching process) to enjoy regular vacations according to the provisions of the law, as well as during the approval of travel on official holidays (spring and summer), provided that the dates indicated in the university calendar for separation and directness.
- 10- Disbursement of regular leave salaries to retired teachers for their accumulated university and non-university services up to (180) days in accordance with the provisions of Paragraph (e) of Article (9) of the

University Service Law No. (142) of (1976) as amended and University Service Instructions (3) for the year 1979, as well as the payment of regular vacation salaries to employees and administrators referred to retirement, social security, and applicable instructions.

11- Notifying those who are absent from official work without a legitimate excuse, including teachers, technical and administrative employees, and issuing orders deeming them to have resigned from their jobs after the expiration of the notification period in accordance with the provisions of applicable laws and the instructions issued pursuant thereto, taking into account the notification of the Directorate of the Legal Department at the University Center regarding those who have obligations. With the state to take measures to settle these obligations according to their pledges and contracts signed with the university or other departments

12- Recommending to change the titles of technical and administrative employees in cases that require this, according to the Deanship's discretion, according to the grades certified in the college's staff, provided that the regulations notified by the university regarding changing titles are taken into account.

13- Referring technical and administrative employees to retirement upon reaching the sixty-third year of age under the aforementioned condition in accordance with the provisions of the Civil Retirement Law No. (33) of 1966, as amended.

14- Determine official working hours within the officially scheduled hours as required by the need and nature of work in the college.

15- Granting spousal accompaniment leave to teachers, researchers, technical and administrative employees in accordance with the provisions of the laws, decisions and instructions in force at the college.

16- Assigning the presidency of scientific departments and branches in the college ( agency) for one semester (course).

17- Granting cash and in-kind rewards to their workers in cases and occasions that require honoring, motivation and encouragement, not exceeding an amount of (50,000) fifty thousand dinars for each case, provided that the provisions of applicable laws, regulations and instructions and the conditions for the availability of financial allocations are taken into account.

18- Conducting the transfer of employees in light of the need and interest of the college, after coordination between the two colleges, provided that the university/Planning and Follow-up Division/the staff is provided with a copy of the administrative order ruling the transfer for the purpose of documenting this in the staff's records according to the rules.

- 19- Granting vacations to college members during the spring holidays.
- 20- Appointing the top ten students to the college and providing the university with copies of their appointment orders for the purpose of notarization, after the availability of certified staff.
- 21- Approval of students' registration for studies.
- 22- Approval of the recommendations of the committees formed in the college.
- 23- Authorizing department heads, assistants, and unit officials with certain powers required by the public interest, and issuing administrative orders to that effect.

### **C) Financial powers:**

- 1- Granting all types of allocations in accordance with laws, decisions, instructions and controls issued by the competent authority and accordance with the provisions of the University Service Law No. 176 of 1976 as amended.
- 2- Approval to purchase and import laboratory methods, other supplies, magazines and books, in accordance with applicable legislation.
- 3- Approval of paying rewards to those outside the university for training and teaching within the college, supervising dissertations, and participating in comprehensive examination committees and discussion committees in accordance with applicable legislation.
- 4- Spending on all semesters and materials of the college budget, within the limits of contained powers in the law for implementing the annual general budget of the state. In the event that it is not included in that law, his authority to disburse is up to (10,000,000) ten million Iraqi dinars in each case.
- 5- Approval of commitment and referral of various undertakings and contracts related the college's educational activities, within limits of powers contained in Paragraph (4) above.
- 6- Granting extension and approving special additional statements for all works or contained undertakings in paragraphs (4, 5) above.
- 7- Approving the designs, maps and studies conducted by the engineering divisions or engineering consulting offices specialized in expansions or additions to the buildings and facilities of the college or its annexes.
- 8- Approval to write off damaged and perishable state funds for reasons other than approved negligence, up to an amount of (one million dinars).
- 9- Providing in-kind gifts not exceeding the value of (50,000) fifty thousand dinars for each case to official and private government agencies.